



# Christ the King School

## CATHOLIC PRIMARY EDUCATION

### O.S.C.A.R PROGRAMME - Enrolment Form

<b>Child's Name:</b>			
<b>Child's Address:</b>			
<b>Home Phone:</b>			
<b>Email Address:</b>			
<b>Attendance:</b> Perm. <input type="checkbox"/> Casual <input type="checkbox"/>		Mon <input type="checkbox"/> Tues <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri <input type="checkbox"/>	
<b>Age of Child:</b>		<b>Birth Date:</b>	
<b>Mother's Details</b>	Name:		
	Place of Work:		
	Work Phone:	Cell Phone:	
<b>Father's Details</b>	Name:		
	Place of Work:		
	Work Phone	Cell Phone:	
<b>Emergency Contacts:</b>	Name:		Phone:
	Relationship to Child:		
	Name:		Phone:
	Relationship to Child:		
<b>People Authorised to Collect Your Child:</b>	Name:		Phone:
	Name:		Phone:
	Name:		Phone:
<b>Child's Doctor:</b>	Name:		Phone:
<b>Medical Problems</b> <i>eg Allergies, Medication staff are required to administer</i>			
<b>Special Needs:</b> <i>eg: learning or behavioural needs that staff need to be aware of</i>			
<b>Cultural and other needs:</b> <i>eg foods not allowed</i>			
<b>Relevant Personal Information:</b> <i>eg Dual Custody, special needs</i>			
<b>Anyone NOT authorised to collect your child</b>			

If your child has not been collected from Christ the King School OSCAR by 5.50pm, the emergency numbers given by yourself (above) will be contacted. In the event that we are unable to secure someone to pick up your child, you will be charged extra fees at the rate of \$10 per child for every 10 minutes late. PLEASE NOTE: If your child is booked to attend a session where a public holiday falls, normal fees will apply.

- I give my authorisation for programme staff to seek emergency medical treatment for my child
- I have read and agree to the terms and conditions of the Christ the King OSCAR programme

<b>Signed:</b>	<b>Date:</b>
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**Christ the King School  
O.S.C.A.R PROGRAMME  
Out-Of-School Care Terms and Conditions**

**I agree and acknowledge:**

- ★ To pay all fees by the due date.
- ★ Only enrolled children, casual or full-time, will be accepted into care.
- ★ To collect children from the centre no later than 5.50pm everyday and to advise if someone other than the appointed person will be collecting. Prior arrangement with staff is necessary if children are to be picked up by someone other than those outlined on the enrolment form.
- ★ To advise the supervisor on each occasion the child will not be attending before 12 noon that day.
- ★ Any disagreement regarding fees charged are to be addressed to the Christ the King OSCAR Committee.
- ★ To advise the supervisor of any situation which may disturb the child/ren and/or any medical or other relevant condition.
- ★ To ensure children know where to wait for school pick-ups and inform the school if they are new or casual attendees.
- ★ Behaviour which is consistently harmful to others or damaging of property may result in dismissal from the programme after possibilities have been explored.
- ★ To immediately advise the supervisor of any changes to contact particulars on the enrolment form.
- ★ That the supervisor may arrange any necessary urgent medical treatment at my/our cost.
- ★ While the management of Christ the King School OSCAR, it's employees and volunteer staff will take care to provide proper supervision of all children, neither the management nor would-be employed staff shall have any personal liability in respect of any act of omission arising out of any session or activity of the childcare programme.
- ★ **Fees as follows: Permanent full time/per week: \$60 per child, \$100 for two children, additional children \$40 per week per child. Permanent part time/per day: \$12.50 per child, \$20 for two children, additional children \$8 per day per child. Casual/per day : \$13.50 per child, \$22.50 for two children, additional children \$8 per day per child.**  
**Note: Late fee charged from 5.50pm at a rate of \$10 per child for every 10 minutes late.**  
**If your child is booked to attend a session where a public holiday falls, normal fees will apply.**

<b>Signed:</b> Parent / Custodian / Caregiver	<b>Date:</b>
<b>Signed:</b> For Christ the King School OSCAR	<b>Date:</b>